

Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15 - 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details	Website
Universidad de Zaragoza	E ZARAGOZ01	Name: Sección de Relaciones Internacionales - Pedro Cerbuna, 12 - Edificio Interfacultades, 2ª planta 50009 Zaragoza Spain Phone: +34 976762052 Fax: +34 976762320 Email: relint@unizar.es	http://titulaciones.unizar.es
KOCAELI UNIVERSITESI	TR KOCAELI02	Prof. Dr. Serdal PAMUK International Relations Unit - Kocaeli Üniversitesi Umuttepe Yerleşkesi 41380 Kocaeli Turkey Phone: +90(262) 303 10 45 Fax: +90(262) 303 10 44 Email: intoffice@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/

B. Mobility numbers per academic year

FROM	TO	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
E ZARAGOZ01	TR KOCAELI02	10.1	042- Law	1st	10 (2 student * 5 months)	Not applicable
TR KOCAELI02	E ZARAGOZ01	10.1	042- Law	2nd	10 (1 student * 10 months)	Not applicable
TR KOCAELI02	E ZARAGOZ01	10.1	042- Law	1st	20 (2 student * 10 months)	Not applicable
TR KOCAELI02	E ZARAGOZ01	10.1	042- Law	3rd	10 (1 student * 10 months)	Not applicable

FROM	TO	Subject area code	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
E ZARAGOZ01	TR KOCAELI02	10.1	042 Law	2 teachers, 4 weeks(total)(8hours)	To be agreed on a case by case basis
TR KOCAELI02	E ZARAGOZ01	10.1	042 Law	2 teachers, 4 weeks(total)	To be agreed on a case by case basis

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Subject area	Study cycle	Language of instruction 1	Language of instruction 2	Required language of instruction level	
					Student Mobility for Studies	Staff Mobility for Teaching
E ZARAGOZ01	042		Spanish		B1	B2
TR KOCAELI02	042		Turkish	English	B1 (recommended)	

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

Institution	Additional requirements	Website for information
E ZARAGOZ01		
TR KOCAELI02	—	http://hukuk.kocaeli.edu.tr/?lg=en&

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
E ZARAGOZ01	July 01 st - For whole year and first semester students	November 28 th - For second semester students
TR KOCAELI02	JULY	DECEMBER

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

F. Information

1. Grading systems of the institutions

Kocaeli University grading system

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,50: Fail (F), 0,50-1,50: Conditional Pass (FX), 1,50-2,00: Sufficient (E), 2,00-2,50: Satisfactory (D), 2,50-3,00: Good (C), 3,00-3,50: Very Good (B), 3,50-4,00: Excellent (A).

Institution	Grading system
E ZARAGOZ01	http://www.unizar.es/university-zaragoza/grading_system
TR KOCAELI02	http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E ZARAGOZ01	International Relations Office + 34 976 76 20 52 relint@unizar.es	http://wzar.unizar.es/servicios/inter/internationalstudents.htm http://wzar.unizar.es/servicios/inter/formularios/in.pdf
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
E ZARAGOZ01	International Relations Office + 34 976 76 20 52 relint@unizar.es	http://wzar.unizar.es/servicios/inter/internationalstudents.htm
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&selection=40D7F1CD0DDFBAD88607F7D8DB44EDE7



4.Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
E ZARAGOZ01	International Relations Office + 34 976 76 20 52 relint@unizar.es	http://wzar.unizar.es/servicios/inter/internationalstudents.htm
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/aks/ogrenci.cfm?Dilid=1&selection=71D228435D62B17CE843DA165C5E249A

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
E ZARAGOZ01	Sra. Regina Lázaro Gistau Vicerrectora de Relaciones Internacionales	14/11/2013 	 Universidad Zaragoza
TR KOCAELI02	Prof. Dr. Serdal Pamuk Erasmus Institutional Coordinator	25 NOV 2013	